



POSITION ANNOUNCEMENT

Multimedia Specialist

ROCIC announces an opening for the position of Multimedia Specialist. ROCIC offers an excellent benefit package, including medical, vision and dental insurance, a 403(b) retirement program, and life and disability insurance. This is a non-exempt position.



Annual Salary: \$43,251 - ROCIC Salary Table GS 7,1

QUALIFICATIONS:

Education - Baccalaureate from an accredited college or university with a major in video production, film, graphic, multimedia, journalism or communications or research related discipline.

Experience – Two (2) years of relevant experience required. Excellent communication skills required. Must possess proficient computer skills. Must have advanced working knowledge of video equipment, editing software, and/or digital media control software. Must understand online video environment and online distribution.

DUTIES:

Produce, capture, and edit video content from ideation through distribution.

Research and development of script for multimedia content.

Assists with the writing, format, and distribution of publication materials.

Must be able to set up and operate a variety of equipment, including video cameras, lighting equipment, audio recording equipment and other equipment as necessary.

Manages multiple projects with deadlines.

Produces graphic arts projects.

Prepares and distributes media in a variety of formats including internal and external web platforms.

Properly maintain a digital archive.

Assists personnel in other departments with special projects as designated by the Analytical Manager.

Subject to law enforcement sensitive and potentially graphic or offensive material.

Responsible for assisting in the goals and objectives of the grant and any other duties or projects assigned by the Analytical Manager.

Candidate will be subject to:

- Extensive Background Investigation
- Drug Testing

ROCIC is an organization composed of criminal justice agencies in the southern United States working together to combat multi-jurisdictional criminal activities.

ROCIC is an equal opportunity employer

Interested candidates should submit a letter of intent, resume, and at least one sample of a professional level video created by the candidate.

Submit these items to humanresources@rocic.riss.net or mail directly to:

**ROCIC
Attn: Cristal Pierceall
545 Marriott Drive, Ste 850
Nashville, TN 37214**